



Viswambhara Educational Society
VAAGDEVI PHARMACY COLLEGE
AUTONOMOUS


Accredited by NAAC WITH 'A' Grade, Certified by ISO 21001 : 2018
Approved by PCI-New Delhi & Affiliated to JNTU, Hyderabad
KHANNAK ROAD, BOLLIKURTA, KHILA WARANGAL (MANDAL), WARANGAL - 506005, TELANGANA STATE



5.2.1.1 Placement of Outgoing Students for the AY 2023-2024

S. No	Name of the Student	Hall Ticket NO. (as per JNTUH)	Name of the Company	Designation	CTC (INR)
1	Mattewada Himabindu	18ED1T0003	TATA AIG Insurance	Deputy Manger-Health Claims	3,75,000
2	Gunishetti Sai Meghana	18ED1T0004	Lavanya Hospital, Hanamkonda	Duty Medical Officer	2,40,000
3	Guniseti Tejaswini	18ED1T0006	TATA AIG Insurance	Deputy Manger-Health Claims	3,75,000
4	Pittala Sushanth	18ED1T0007	Unislink Pvt.Ltd	Jr Coding Analyst	2,65,028
5	Golo Pravalika	18ED1T0008	Zen Rise Clinical Research Pvt.Ltd	Jr Executive Medical Writing	2,50,000
6	Mohammad Sony	18ED1T0009	PrimeEra Medical Technologies Pvt.Ltd	Associate	2,75,000
7	Oragala Sridhar	18ED1T0010	GSS Pharma	Pharmacovigilance Associate	3,00,000
8	Gurijala Laxman	18ED1T0012	Abiogenesis ClinPharma Pvt.Ltd	Clinical Research Associate	2,76,000
9	Muta Apoorva	18ED1T0013	Unislink Pvt.Ltd	JR Coding Analyst	2,65,028
10	Rachana Namitkonda	18ED1T0014	Micocon Biopharma	Drug Safety Associate	1,92,000
11	Burra Likithanjali	18ED1T0016	Balaji Institute of PharmaceuticalSciences, Warangal	Assistant Professor	2,40,000
12	Rachakonda Sravya Sri	18ED1T0022	Navitas life Sciences	Drug Safety Associate	2,80,000
13	Kota Shruthi	22ED1S1303	Health & Grow Pvt Ltd	JR Coding Analyst	2,16,000
14	Bogam Sushmitha	22ED1S1311	OPTUM	Associate Enrollment Eligibility Representative	3,02,942
15	Bejjam Ravali	22ED1S0302	Anion Healthcare Services LLP	Trainee Medical Billing	3,00,000
16	Sanikommu Vaishnavi Reddy	22ED1S0311	Anion Healthcare Services LLP	Trainee Medical Billing	3,00,000
17	Kothuru Sheela	22ED1S0312	Anion Healthcare Services LLP	Trainee Medical Billing	3,00,000




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Vaagdevi Pharmacy College
Bollikurta, Warangal-506005 (T.S)



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5.2.1.1 Placement of Outgoing Students for the AY 2023-2024

S. No	Name of the Student	Hall Ticket NO. (as per JNTUH)	Name of the Company	Designation	CTC (INR)
18	Chelpuri Praneetha	20ED1R0013	OPTUM	Associate Medical Coder	4,11,200
19	Gokari Mahesh	20ED1R0024	Tagoor Laboratories Pvt.Ltd.	Trainee AR&D	1,93,956
20	Sandiri Vivekvardhan	20ED1R0057	Hanuman Medical stores	Pharmacist	1,44,000
21	Neha Parveen	20ED1R0065	Anion Healthcare Services LLP	Trainee Medical Billing	1,92,000
22	Baikani Rakesh	20ED1R0068	Gland Pharma Ltd.	Trainee Chemist	2,70,000
23	Dibakar Das	20ED1R0072	Aurobindo Pharma Limited	Production Operator	1,80,000
24	Golam Mortuja	20ED1R0073	Revin Labs Pvt.Ltd.	Trainee Analyst	1,80,000
25	MD.Taahid Hussan	20ED1R0079	Yeluri Formulations Pvt.Ltd.	Junior Chemist Parenteral Department	1,20,000
26	Rakibul Islam Molla	20ED1R0082	Zareenova Pharma	Territory Officer	1,98,000
27	Sabid Siddik Islam	20ED1R0085	Metrochem API Pvt.Ltd.	Trainee Executive Quality Assurance	1,80,000
28	SK.Golam Mainuddin	20ED1R0090	MPPH, Hospital, West Bengal	Pharmacist	1,80,000
29	SK. Noor Mahammad	20ED1R0091	Yeluri Formulations Pvt.Ltd.	Junior Chemist Parenteral Department	1,56,000



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Tata AIG General Insurance Company Limited

Regd Office: 15th Floor, Tower A, Peninsula Business Park,
G. K. Marg, Lower Parel, Mumbai - 400 013,
Tel. No.: +91 22 66930000
www.tataaig.com
IRDA Registration No.: 108
CIN : UB5119AH-Q000PLC128425



09 July 2024

Miss. Mattewada Himabindhu
H.No: 5-11-848
Warangal
Telangana 506009
India

Dear Mattewada

Subject: Offer Proposal

We, Tata AIG General Insurance Company Limited are pleased to extend you an offer proposal for the position of Deputy Manager - Health Claims at Band 1 in Claims - Health department.

Your initial place of posting would be Ameerpet. The Company reserves right to transfer you to any location / department and / or job role in India or abroad in the future, as maybe required for the Company's business requirement.

Your annual Cost to Company will be Rs. 375,000.00 per annum. The compensation details are detailed in the 'Annexure' to this offer letter. You will be eligible for performance bonus / incentives as per the Company's policies from time to time.

This offer letter is contingent upon the successful completion of health declaration and background verification that may be conducted by the Company or any other external agency authorized to conduct the same. By accepting this offer letter, you hereby give your unconditional consent to the Company or any third party appointed / nominated by the Company to conduct background verification including but not limited to current and past employers, criminal conviction records, university / school / college records, professional and personal references and other verifying sources / authorities.

We would expect you to revert with offer acceptance within 3 working days of receipt of this offer letter and join us latest on or before 14 August 2024, beyond which the offer and this offer letter would stand withdrawn, unless a new date is by the Company in writing.

A detailed appointment letter will be issued to you upon joining and completion of requisite documents submitted by you or as may be required by the Company.

Yours Sincerely,

For Tata AIG General Insurance Company Limited.

Jitesh Bawa

Chief Human Resource Officer

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ANNEXURE

Name	Mattawada Himabindhu
Designation	Deputy Manager - Health Claims
Band	Band 1
Location	Ameerpet
Department	Claims - Health

Pay Component (A)	Per Annum (Rs.)	Remarks
Basic Salary	126,000.00	Fully Taxable
House Rent Allowance (HRA)	6,300.00	Taxability as per applicable IT provisions on HRA
Flexi Allowance Plan (FAP)	203,039.00	Taxability as per applicable IT provisions on (FAP)
Statutory Bonus	12,000.00	
Total of (A)	347,339.00	
Statutory Benefits (B)		
Provident Fund (Employer Contribution)	21,600.00	As per the applicable law
Gratuity	6,061.00	As per the applicable law
Total Fixed Cost (A+ B)	375,000.00	
Target Annual Performance Bonus (C)	112,500.00	Performance Bonus is payable once a year, maximum up to 30% of fixed CTC based upon the individual performance & Company performance. The mentioned is of Target level Company performance
Maximum Earning Capacity (A+B+C)	487,500.00	

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Statutory Bonus shall be payable in accordance with The Payment of Bonus Act, 1965, as applicable.

*Gratuity shall be payable in accordance with The Payment of Gratuity Act, 1972, as applicable.

*Note-All of the Above Payments would be subject to tax and other deductions as per norms.

Guidelines on Annual Performance Bonus:

You will be eligible for an Annual Performance Linked Bonus Pay in the relevant performance year under review which will be based on individual performance and Company performance. Target bonus amount mentioned above will be the maximum payable and there is no guaranteed amount. Any employee earning incentives during the year or serving notice period on the date of pay-out will not be eligible for this component.

Payment of Annual Performance Bonus is as per the Company policy, which is subject to change basis management discretion.

Guidelines for Flexi Allowance Plan:

- a) Each employee is entitled to exercise his / her choice of apportionment of FAP subject to total limits available against each allowance
b). The below selection shall be taxable / non-taxable as provided for under the Income Tax act and the rule there made under and amended from time to time

Allow / Reimb Head	Permissible Limit (in INR)
Food Coupons	Rs 15000 (or) 26400 per annum
Gift Vouchers	Rs 4000 per annum
LTA	Upto Rs. 2 Lakhs per annum
Children Hostel Allowance	Rs 300 per child per month up to a max of 2 kids
Education Allowance	Rs 100 per child per month up to a max of 2 kids
Vehicle & Fuel Maintenance (Only for Band 3 & Above Levels)	Rs 21600 per annum
Driver Salary (Only for Band 3 & Above Levels)	Rs 10800 per annum
Telephone Reimbursement	Rs 12000 or 24000 per annum
National Pension Scheme	10% of the basic Salary or 1.5 Lakhs whichever is lower

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Bollikunta, Warangal-506005 (T.S)



Other Benefits*	Cover
Group Mediclaim Insurance cover	Self, Spouse and 2 dependent children on a family floater basis.
Group Term Life Insurance cover	Two times of Annual fixed compensation less retirals or Rs.10,00,000 whichever is higher. (Retirals includes PF and Gratuity)
Group Personal Accident Insurance cover	Applicable as per the company policy.
Voluntary Parents Mediclaim Policy	An employee can cover his/her dependent Parents and/ or Parents in laws. This is a voluntary policy where the premium will be borne by the employee.

* Please refer the Individual Policy Documents for more details

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Vaagdevi Pharmacy College Page 4 of 4
B. ...ta, Warangal-506005 (T.S)

Tata AIG General Insurance Company Limited

Regd Office: 15th Floor, Tower A, Peninsula Business Park,
G. K. Marg, Lower Parel, Mumbai - 400 013,
Tel. No.: +91 22 66930000
www.tataaig.com
IRDA Registration No.: 108
CIN : UB5110MH2000PLC128425



10 July 2024

Miss. Guniseti Tejaswini
7-5-156
Warangal
Telangana 506011
India

Dear Guniseti

Subject: Offer Proposal

We, Tata AIG General Insurance Company Limited are pleased to extend you an offer proposal for the position of Deputy Manager - Health Claims at Band 1 in Claims - Health department.

Your initial place of posting would be Ameerpet. The Company reserves right to transfer you to any location / department and / or job role in India or abroad in the future, as maybe required for the Company's business requirement.

Your annual Cost to Company will be Rs. 375,000.00 per annum. The compensation details are detailed in the 'Annexure' to this offer letter. You will be eligible for performance bonus / incentives as per the Company's policies from time to time.

This offer letter is contingent upon the successful completion of health declaration and background verification that may be conducted by the Company or any other external agency authorized to conduct the same. By accepting this offer letter, you hereby give your unconditional consent to the Company or any third party appointed / nominated by the Company to conduct background verification including but not limited to current and past employers, criminal conviction records, university / school / college records, professional and personal references and other verifying sources / authorities.

We would expect you to revert with offer acceptance within 3 working days of receipt of this offer letter and join us latest on or before 21 August 2024, beyond which the offer and this offer letter would stand withdrawn, unless a new date is by the Company in writing.

A detailed appointment letter will be issued to you upon joining and completion of requisite documents submitted by you or as may be required by the Company.

Yours Sincerely,

For Tata AIG General Insurance Company Limited.

Jitesh Bawa

Chief Human Resource Officer

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Bollikunta, Warangal-506005 (T.S.) Page 1 of 4



ANNEXURE

Name	Guniseti Tejaswini
Designation	Deputy Manager - Health Claims
Band	Band 1
Location	Ameerpet
Department	Claims - Health


Pay Component (A)	Per Annum (Rs.)	Remarks
Basic Salary	126,000.00	Fully Taxable
House Rent Allowance (HRA)	6,300.00	Taxability as per applicable IT provisions on HRA
Flexi Allowance Plan (FAP)	203,039.00	Taxability as per applicable IT provisions on (FAP)
Statutory Bonus	12,000.00	
Total of (A)	347,339.00	
Statutory Benefits (B)		
Provident Fund (Employer Contribution)	21,600.00	As per the applicable law
Gratuity	6,061.00	As per the applicable law
Total Fixed Cost (A+ B)	375,000.00	
Target Annual Performance Bonus (C)	112,500.00	Performance Bonus is payable once a year, maximum up to 30% of fixed CTC based upon the individual performance & Company performance. The mentioned is at Target level Company performance
Maximum Earning Capacity (A+B+C)	487,500.00	

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Statutory Bonus shall be payable in accordance with The Payment of Bonus Act, 1965, as applicable.

*Gratuity shall be payable in accordance with The Payment of Gratuity Act, 1972, as applicable.

*Note-All of the Above Payments would be subject to tax and other deductions as per norms.

Guidelines on Annual Performance Bonus:

You will be eligible for an Annual Performance Linked Bonus Pay in the relevant performance year under review which will be based on individual performance and Company performance. Target bonus amount mentioned above will be the maximum payable and there is no guaranteed amount. Any employee earning incentives during the year or serving notice period on the date of pay-out will not be eligible for this component.

Payment of Annual Performance Bonus is as per the Company policy, which is subject to change basis management discretion.

Guidelines for Flexi Allowance Plan:

- a) Each employee is entitled to exercise his / her choice of apportionment of FAP subject to total limits available against each allowance
- b). The below selection shall be taxable / non-taxable as provided for under the Income Tax act and the rule there made under and amended from time to time

Allow / Reimb Head	Permissible Limit (in INR)
Food Coupons	Rs 15000 (or) 26400 per annum
Gift Vouchers	Rs 4999 per annum
LTA	Upto Rs. 2 Lakhs per annum
Children Hostel Allowance	Rs 300 per child per month up to a max of 2 kids
Education Allowance	Rs 100 per child per month up to a max of 2 kids
Vehicle & Fuel Maintenance (Only for Band 3 & Above Levels)	Rs 21600 per annum
Driver Salary (Only for Band 3 & Above Levels)	Rs 10800 per annum
Telephone Reimbursement	Rs 12000 or 24000 per annum
National Pension Scheme	10% of the basic Salary or 1.5 Lakhs whichever is lower



[Signature]
Principal
Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S)



Other Benefits*	Cover
Group Medidaim Insurance cover	Self, Spouse and 2 dependent children on a family floater basis.
Group Term Life Insurance cover	Two times of Annual fixed compensation less retirals or Rs. 10,00,000 whichever is higher. (Retirals includes PF and Gratuity)
Group Personal Accident Insurance cover	Applicable as per the company policy.
Voluntary Parents Medidaim Policy	An employee can cover his/her dependent Parents and/ or Parents in laws. This is a voluntary policy where the premium will be borne by the employee.

* Please refer the Individual Policy Documents for more details

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Bolikunta, Warangal-506005 (T.S)

Dear PITTALA SUSHANTH

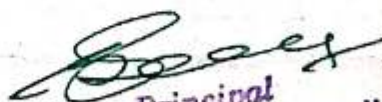
We are pleased to appoint you as a part of Team Unislink and the relevant employment details are as provided below:

- **Designation: JR CODING ANALYST**
- **Base Location: HYDERABAD**
Your Annual CTC is INR 2,65,028 (Rs. Two Lakh Sixty Five Thousand Twenty Eight Rupees only).

The detailed Pay structure is mentioned in Annexure 1.

- Your appointment will be effective from 14th May 2024(DOJ)
- Your confirmation will be due in 6 months from the date of joining and will be based on your performance during this probation period. However, this is not applicable in case of Termination of your services from UNISLINK due to Clause no.8 of the Service Agreement.
- UNISLINK follows 45-hour week work schedule and you will be expected to adhere to the rules pertaining to work timings as communicated to you from time to time. While you are deputed on an assignment, you are expected to adhere to client calendar.
- You will be entitled to 18 leaves and also applicable national holidays as declared by the Government of India.
- You will be eligible for leaves only after 20 days from the joining date. In Emergency case, prior permission has to be taken.
- You will be eligible for Maternity benefit, Gratuity, ESI and the Provident Fund Programs as applicable and as per the relevant statutory requirements at that time.
- Medical Insurance coverage and Personal Accidental coverage -Please refer to Annexure1.
- Professional Tax and Income Tax deduction at source (TDS) will be deducted based on individual declarations made & as per regulations prevailing from time to time.
- Your services are transferable to any other place or office of the Company or to any subsidiary or associate company or client place. Such Transfer/deputation will be in accordance with the policies adhered by UNISLINK that are in effect at that time.
- You will retire in the normal course from the services of UNISLINK on attaining the age of superannuation that is on the day of your 60th birthday.
- Management reserves the right to re-structure salary components. Your signing this appointment letter confirms your acceptance of the terms and conditions of employment. As part of your employment as an employee of UNISLINK, you will have to sign and abide by Service Agreement outlining the additional terms of your employment.




Principal
Vaagdevi Pharmacy College
Hyderabad - 500005 (T.S)

Job offer and Acceptance Letter

Date: 02/05/2024

To

MUTTA APOORVA

2-1-98/4, NEAR GOVT HOSPITAL,
PEDDAPALLE, CHANDAPALLI,
KARIMNAGAR, TELANGANA-505172.

Dear MUTTA APOORVA

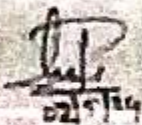
Thank you for your interest in the employment with Unislink Private Limited. Kindly confirm back to us with your acceptance.

At the time of joining, you must bring your originals along with the photocopies of the following for our records:

- Unislink Offer Letter
- Certificates + Mark sheets from Class X to Highest Qualification held
- Latest Form 16
- Passport Size photographs 4
- Passport
- PAN

Please note that you may be required to furnish additional documents on request. Unislink or its clients also reserve the right to conduct the required background check to verify all the above-mentioned details as and when required.

Best wishes



V Jhansi
HR- Manager



Principal

Vardani Pharmacy College
506005 (T.S)

unislink Private Limited

Dear MUTTA APOORVA

We are pleased to appoint you as a part of Team Unislink and the relevant employment details are as provided below:

- **Designation: JR CODING ANALYST**
- **Base Location: HYDERABAD**
- **Your Annual CTC is INR 2,65,028 (Rs. Two Lakh Sixty Five Thousand Twenty Eight Rupees only).**

The detailed Pay structure is mentioned in Annexure 1.

- Your appointment will be effective from 02nd May 2024(DOJ)
- Your confirmation will be due in 6 months from the date of joining and will be based on your performance during this probation period. However, this is not applicable in case of Termination of your services from UNISLINK due to Clause no.8 of the Service Agreement.
- UNISLINK follows 45-hour week work schedule and you will be expected to adhere to the rules pertaining to work timings as communicated to you from time to time. While you are deputed on an assignment, you are expected to adhere to client calendar.
- You will be entitled to 18 leaves and also applicable national holidays as declared by the Government of India.
- You will be eligible for leaves only after 20 days from the joining date. In Emergency case, prior permission has to be taken.
- You will be eligible for Maternity benefit, Gratuity, ESI and the Provident Fund Programs as applicable and as per the relevant statutory requirements at that time.
- Medical Insurance coverage and Personal Accidental coverage -Please refer to Annexure1.
- Professional Tax and Income Tax deduction at source (TDS) will be deducted based on individual declarations made & as per regulations prevailing from time to time.
- Your services are transferable to any other place or office of the Company or to any subsidiary or associate company or client place. Such Transfer/deputation will be in accordance with the policies adhered by UNISLINK that are in effect at that time.
- You will retire in the normal course from the services of UNISLINK on attaining the age of superannuation that is on the day of your 60th birthday.
- Management reserves the right to re-structure salary components. Your signing this appointment letter confirms your acceptance of the terms and conditions of employment. As part of your employment as an employee of UNISLINK, you will have to sign and abide by Service Agreement outlining the additional terms of your employment.



[Handwritten Signature]

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Vaidya Pharmacy College
Warangal-506005 (T.S)

EMPLOYMENT OFFER

19/07/2024

Sony Mohammad
Mancheeriyal
Mancheeriyal
Telangana
India
504301

Dear Sony Mohammad ,

With reference to your application for employment and interview and further discussions, we are pleased to offer you employment as **Associate** in **PrimEra Medical Technologies Private Limited**.

1. Date and place of Joining:

You are expected to join on **22/07/2024** You are required to complete the Joining Formalities and the documents required are mentioned in Annexure – A along with other Terms.

Your place of posting will be at Hyderabad - CV Heights.

2. Salary:

Your CTC will be **INR 275000/- (Rupees Two Lakh Seventy Five Thousand Only)** Which includes Gross Salary of **INR 254000/- per annum**. Statutory deductions will be applicable as per prevailing laws viz., Income tax, PT, PF, ESI etc. All perquisites and benefits including reimbursements are subject to Income Tax provisions, which may be applicable, including taxation on perquisite value. Detailed Salary Breakup available in Salary Annexure.


3. Conditions for the Employment offer:

Further to inform that, The company will conduct Back ground verification including but not limited to Education, previous employment and criminal records etc.,. In the event of statements and documents furnished at any stage of the recruitment or during employment founds false, misleads, omission or suppression of facts or if the company receive or notice adverse report against you that may detrimental to interest of the company, then the company shall have a right to terminate your employment at any point of time without giving a notice, nor any payment for any work done or in lieu of as stipulated any document, notwithstanding any other terms and conditions envisaged in any document. The company reserve the rights to initiate the action against you in the court of law as they deem fit for criminal breach of trust.

4. Offer Validity:

This offer of employment is valid for 24 working hours from the date of intimation to the candidate by any digitalized communication.




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B. K. Janta, Warangal-506005 (T.S)

PrimEra

This letter of offer is based on the information furnished in your application and during the interviews you had with us. If, at any time in future, it comes to light that any of this information is incorrect or any relevant information has been withheld, then your employment is liable to be terminated without notice.

5. Authorized Representative:

The authorized representative on behalf of the company to issue the letter of employment offer to be signed and stamped by the designated persons

5.1 Human Resource Department

Kindly, refer to enclosed **Annexure A** for the terms and conditions of the offer.

We wish you a long and successful career at PrimEra.



Authorized Signatory
Sridevi Menon
Associate Director - HR
Date: 19/07/2024

I declare and acknowledge that I have read the letter of employment offer and understood the content and obligation. I have signed this offer without any coercion and free of mind to accept the same.

Signature of Candidate:

Date:

Place:

Note: (Attach a valid document to verify the signature)




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SALARY ANNEXURE

Name: Sony Mohammad
Designation: Associate

COMPENSATION DETAILS

Salary Components	INR - Monthly	INR - Annualized
Salary Components		
Basic	11458	137500
HRA	4583	55000
Special Pay	3125	37500
Statutory Bonus.	2000	24000
Sub Total	21166	254000
Employer Contribution		
PF & EPS - Employer Cont.	1750	21000
Sub Total	1750	21000
Cost to the Company	22916	275000
Deduction		
PF (Employee Contribution)	1750	21000
Professional Tax	200	2400
Sub Total	1950	23400
Net Take Home (Excluding Applicable Taxes)	19217	230600

Notes: Details of Benefits offering by the company

- 1 Bonus/Statutory Bonus, if applicable as The Payment of Bonus Act, 1965, shall be paid in 12 equal monthly installments in advance
- 2 Gratuity is applicable as per Payment of Gratuity Act 1972
- 3 Benefits – PrimEra Medical Technologies Pvt Ltd., will provide Medical Insurance for self, spouse and up to 2 kids. Also provide Accidental insurance for employee only
- 4 Reimbursements - Travel, Relocation, Certifications, Trainings/ Cab Facility/ Meal Card/ Insurance/Allowances/Bonus are as part of the Company Policy in force from time to time and may be altered/modified at any time without any prior notice
- 5 Company is providing the Meal card as per the policy which is not salary component.
- 6 Salary Structure of The Company may be altered/modified at any time without any prior notice and your remuneration and other terms may accordingly be altered/modified from time to time.



[Signature]
Principal
Vaagdevi Pharmacy College
Balkunta, Warangal-506005 (T.S)

ANNEXURE A

High Level Employment Terms and Conditions

- This Offer is valid only if accepted within 24 hours; else offer is deemed to have been cancelled
- You will be on full time employment with PrimeEra and during the tenure of employment, you should not undertake any direct/indirect business/work/assignment, whether honorary or for payment
- You will retire from the PrimEra Services on reaching the age of 60 years or earlier if found medically unfit. Your date of birth already given by you in your application form would be treated as binding and final.
- Your job is transferable and the Company reserves its right to require you to work in any shifts from any of its offices or client location, whether in India or Abroad.
- Your employment is subject to the Company receiving satisfactory references from the references provided by you and (OPTIONAL) your successful pre-employment medical check-up.
- Your salary/compensation details are strictly confidential between you and the Company. It should not be disclosed or discussed with any other person or official in the company or outside unless required for disclosure as per statutes.

Documents Required

Educational Certificates:

- A) SSC (Board of secondary education)
- B) 10+2 (Board of higher secondary)
- C) Graduation (Provisional Certificate, Consolidated Memo, University Certificate)
- D) Other Highest Qualification (Provisional Certificate, Consolidated Memo, University Certificate)

Employment Certificates

- A) Relieving Letter of all the previous employments
- B) Latest 3 months Pay Slips from last employer
- C) From 16 of Previous Financial Year from previous employer

Other Documents

- Passport / ID Proof / Aadhar Card
- Aadhar & Pan Card Copy is Mandatory for salary processing
- 4 Copies of passport size photographs
- PF and UAN Details – Previous Employer
- KYC details (Any 4 of the following 8 documents details required)
- Bank Account (Any savings account)/ NPR / Passport / Driving License/ Voter ID Card/Ration Card / ESIC Card
- Current Address proof.

Contact details

- Mobile Number linked with Aadhaar
- Person name and contact number for Emergency contact
- At the time of joining employment, you shall sign and accept o Terms and conditions of employment



[Handwritten Signature]
Principal

Vaagdevi Pharmacy College
Bulikunta, Warangal-506005 (T.S)

PrimEra

- Employment, Invention and Confidential Information Agreement
- The detailed list of job related accountabilities and work-related terms and conditions including the code of Ethics and detailed break of CTC would be provided along with the Appointment letter

PrimEra Medical Technologies Private Limited



Sridevi Menon

Associate Director - HR



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Bolikunta, Warangal-506005 (T.S)



GSS Pharma

Ref: GSS/HR/075/24-25

Mr. Sridhar Oragala,
1-92 Mangalapalli, Choppadandi
VTC: Chityapalle, DT: Karimnagar
Telangana- 505415

24th JUNE 2024

SUB: YOUR APPOINTMENT AS "PHARMACOVIGILANCE ASSOCIATE"

With reference to your application, we are pleased to appoint you as "PHARMACOVIGILANCE ASSOCIATE" in our company.

1. COMMENCEMENT OF WORK : This letter of appointment will be effective from 24.06.2024.
2. EMOLUMENTS : You shall be paid a Gross salary of Rs. 3.00 lakh (Rupees Three Lakhs only) per annum. The breakup of salary which is as per Annexure-I.
3. AREA OF OPERATION : You will be the " PHARMACOVIGILANCE ASSOCIATE" of our company and work as per the instructions of the Management from time to time.
4. PROBATION PERIOD : As per the company rules you will be on probation for a period of 6 (six) months from the date of your joining and on completion of this probation period, if your services are satisfactory, you will be confirmed in writing.
5. WORKING HOURS : Your working hours will be from 9:00 AM to 6:00 PM. Office will remain closed on 2nd and 4th Saturday and all Sundays of every month.
6. GENERAL : You shall observe the code of conduct strictly that is in force under the standing orders of the company. You shall not utilize or divulge the Company's Trade secrets or affairs to any persons/Institutions without specific express permission from us.
You may please note that you will carry out the work as per the instructions given to you from time to time and that your services are liable to be transferred (either temporarily or permanently) to any department / division establishment in India of this Company or Group Companies without any extra compensation.



[Handwritten Signature]

Principal
Career Office:



GSS Pharma

You will be expected to work on a general holiday or a public holiday if required as per the instructions from the Management.

7. RESIGNATION

: You shall give 3 (Three) months prior written notice to the Management in case of resignation. During the notice period, you shall physically work for a period of Three month and no leave shall be adjusted against the notice period. The Management has the right to terminate your services at any time, at their discretion, with Two months prior notice or pay in lieu of notice after completion of probation period and without any notice during probation. Please note that should you be found guilty of any misconduct or non-performance your services are liable to be terminated by way of dismissal without any notice or any compensation.

8. DURATION OF CONTRACT

: Duration of contract is for 2 years from the date of joining as per the Bond Executed.

9. EMPLOYEE BENEFITS

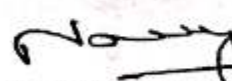
: You will be eligible for 18 days leave in a year after the completion of probation period apart from 10 Public holidays and Medical health insurance of Rs.3.00 Lakhs per person up to 4 people for you and to your immediate family will be covered.

10. JURISDICTION

: Bangalore Courts alone shall have the Jurisdiction for any disputes consequent upon and arising out of the Jurisdiction for any disputes consequent upon and arising out of this appointment letter.

Please sign the duplicate copy of this appointment letter as a token of your acceptance and send the same to us.


Thanking you,
For GSS Pharma Pvt Ltd


NAGARAJ REDDY
MANAGING DIRECTOR



Accepted:

Name: O. Sridhar
Signature [Signature]
Date: 29/06/2029


Principal
Vaagdevi Pharmacy College
Bollikunta, Wanganahalli - 560005 (T.S)
Corporate office:



GSS Pharma

Ref: GSS/HR/075/24-25

24th JUNE 2024

Mr. Sridhar Oragala,
1-92 Mangalapalli, Choppadandi
VTC: Chityapalle, DT: Karimnagar
Telangana- 505415

Position: PHARMACOVIGILANCE ASSOCIATE


Salary Breakup Annexure -1

Salary Break up - 3.00 Lakh		
Particulars	Monthly	Annual
Basic	12500.00	150000.00
House Rent Allowance	5000.00	60000.00
Conveyance Allowance	1600.00	19200.00
Medical Reimbursement	1250.00	15000.00
Personal Pay	4650.00	55800.00
Total (A)	25000.00	300000.00
Deductions:		
PF		
Employee Contribution	1800.00	21600.00
Employer Contribution	1800.00	21600.00
Other Deductions		
Profession Tax	200.00	2400.00
Net Take Home	21200.00	254400.00
Cost To Company Total (A)		300000.00

For GSS Pharma Pvt Ltd


NAGARAJ REDDY
MANAGING DIRECTOR





Principal
Vaidya Pharmacy College

Corporate office: ---
GSS Pharma Pvt. Ltd., No.201, 2nd Floor, Unispace Business Centre, EPIP Zone, Whitefield, Bangalore - 560066
E-mail: sales@gsspharma.com, website: www.gsspharma.com, CIN: U51102KA20115DT0000000
Phone: +91 80 68466999 +91 80 68466999

OFFER CUM APPOINTMENT LETTER

Date: 13 NOV 2024

To,
Gurijala Laxman,
H. No. 35, Raghavapet, Mallapur,
Jagityal – 505331, Karimnagar,
Telangana.

Emp ID: AB1164

Dear Laxman,

With reference to our discussion and following your completion of the interview, we are pleased to offer and appoint you for the position of "Clinical Research Associate - Trainee" placed at Hyderabad. Your appointment will come to effect from 18 Nov 2024 and the posting will be in Hyderabad, Telangana subject to the following terms and conditions.

1. You need to report to the Senior Manager – Clinical Operations, on the day of Joining Abiogenesis Clinpharm Private Limited on the Second Floor, Plot no.69, 8-2-248/1/7/69, Nagarjuna Hills, Punjagutta, Hyderabad, TS – 500082.
2. Before the commencement of your employment, reference checks of your previous employment may be carried out. This offer of employment is conditional on the satisfactory completion of background checks. Please note that failure to clear background checks will lead to the immediate withdrawal of this offer letter.
3. All new employees at Abiogenesis Clinpharm Pvt Ltd., have a probationary period of 3 months. During this time your progress will be evaluated and a determination will be made concerning whether you will be retained as a regular employee. Notwithstanding anything contained herein, during your Probation period, the Company may terminate your employment upon thirty (30) days' notice to you, with or without cause, and with or without stating any reason whatsoever. If you desire to terminate your employment during the Probation period, you shall provide the Company thirty (30) days prior written notice with reasons for such termination.
4. All the new employees at Abiogenesis Clinpharm Pvt Ltd should commit to a tenure of a minimum of one year. Upon the termination of employment by the employee before the completion of one year, they have to serve the Organization with the compensation of a two-month salary.
5. You shall work 45 hours per week excluding breaks from Mondays to Fridays from 9.30 AM to 6. 30

Page 1 of 4

ABIOGENESIS CLINPHARM PRIVATE LIMITED.

Reg. Off : Off 2nd Floor, Plot No 69, D No. 8-2-248/1/7/69, Nagarjuna Hills, Punjagutta, Hyderabad - 500082, Telangana, India
contact@abiogenesisclinpharm.com | Tel +91-40-45010447 | www.abiogenesisclinpharm.com
CIN U74930TG2014PTC096506 | GSTIN 36AANCA0791J1ZD



Principal
Principal
Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S)

PM. The working hours are subject to change when the business situation requires and/or under such circumstances you will be notified in advance by your supervisor and/or Appropriate Authority.

6. The Company reserves the right to send you on training/deputation/secondment/transfer/assignments to sister companies, associate companies of Abiogenesis s other locations or third parties whether in India or abroad. Any transfer or secondment to another company located in or outside India is subject to mutual agreement between you and Abiogenesis under a separate set of conditions, if applicable.
7. You will get the remuneration as mentioned in **Annexure 1**. Although Abiogenesis will make required tax deductions monthly, you are responsible for the declaration of all statutory tax returns in connection with your employment whether in India (or otherwise), and are responsible for all personal income tax liabilities.
8. You are entitled to public holidays as per the Shops and Establishments Act. The other eligible leave entitlements are in accordance with the labor laws and/or the Abiogenesis Leave Policy. Leaves cannot be carried forward or encashed.
9. You must treat all Abiogenesis information as strictly confidential. "Confidential Information" means all information designated or treated as confidential which by reason of its nature or value is of confidential or which an employee knows or should reasonably have known to be of confidential including all information concerning the Company, its related and/or associated companies and/or their respective businesses financial conditions, assets, operations, affairs; Abiogenesis s, customers, suppliers, distributors or persons having business dealings with the company, its related and/or associated companies.
10. You must comply with all directions given by us and observe all existing rules, regulations, policies, procedures, practices and arrangements pertaining to the management of the Abiogenesis properties, works, business and conduct. You are required to observe all relevant corporate policies and regulations which are now in force, or from time to time, published or laid down by Abiogenesis. Abiogenesis reserves the right to modify, revoke, suspend, terminate or change in whole or in part, with or without notice any information in relation to these policies.
11. You hereby acknowledge that all materials in whatever format prepared or produced for the Abiogenesis and any copyright in such materials and any know-how, inventions, discoveries, improvements or enhancements or any intellectual property rights of any kind arising from your work carried out by you shall be the property of the Abiogenesis.



Page 2 of 4

ABIOGENESIS CLINPHARM PRIVATE LIMITED.

Reg Off : 2nd Floor, Plot No 69, D No. 6-2-248/177/09, Nagarjuna Hills, Punjagutta, Hyderabad - 500082, Telangana, India

contact@abiogenesisclinpharm.com | Tel +91-40-45010447 | www.abiogenesisclinpharm.com

CIN : U74930TG2014PTC096506 | GSTIN : 36AANCA0791J1ZD


Principal

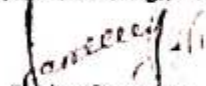
Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S)

12. During the term of your employment, render services exclusively to Abiogenesis You will not be associated with any business activity with any other company as an employee, partner or director either full-time or part-time without explicit written consent from Abiogenesis during the period of the Employment. You shall not engage in any conduct which has a negative interest of Abiogenesis.
13. Your employment will be subject to 90 Days' Notice Period when you would like to leave Abiogenesis or as decided by the Management.
14. The company shall have the right to terminate this appointment without further notice in the event of any breach of the conditions of this agreement, any misconduct on your part and Failure to carry out your duties and obligations.
15. You agree to defend, indemnify and hold Abiogenesis harmless from any and all claims, damages, liability, attorney's fees and expenses on account of your failure to satisfy any of your obligations under this work assignment letter or for misconduct or for violation of any law or creation of any legal liability by you.
16. In addition to the terms contained herein, your relationship with Abiogenesis may be subject to other additional terms and conditions as may be communicated to you from time to time in writing by Abiogenesis.
17. At the time of joining, you are requested to submit the following documents:
 1. Copies of certificates supporting your qualifications (from 10th Onwards) along with marks sheets
 2. Copy Aadhaar Card
 3. Two colored passport-sized photographs

Your offer has been made based on the information furnished by you. However, if there is a discrepancy in the copies of the documents/certificates given by you as proof in support of the above, the Company reserves the right to revoke the offer.

We welcome you as a member of our team and look forward to your contributions to our success. We believe you will find your career both challenging and rewarding.

Authorized Signatory


Gauhar Samreen
Asst Manager - HR

Page 3 of 4


ABIOGENESIS CLINPHARM PRIVATE LIMITED.

Reg Off Off 2nd Floor, Plot No 89, D No. 8-2-248/1/7/89, Nagarjuna Hills, Punjagutta, Hyderabad - 500082, Telangana, India

contact@abiogenesisclinpharm.com | Tel +91 40-45010447 | www.abiogenesisclinpharm.com

CIN: U74930TG2014PTC096506 | GSTIN: 36AANCA0791J720




Principal

Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S.)

ANNEXURE 1-SALARY COMPENSATION

Fixed Component	Monthly (INR)	Yearly (INR)
Basic	9200	110400
HRA	3680	44160
Conveyance	1600	19200
Medical Reimbursement	1250	15000
Telephone and Internet Allowance	1500	18000
Special Allowance	5770	69240
TOTAL CTC (a)	23000	276000
Variable Component (b)		27600*
Gross Salary	23000	303600
Deductions	Monthly (INR)	Yearly (INR)
PT	200	2400
PF (Employee & Employer)	2208	26496
Insurance	182	2184
Net Salary	20410	244920

*You will be eligible for a performance-linked variable bonus; paid out in the range of 0% - 10% if applicable, on the basis of your performance and the performance of the business. In order to receive the Variable Bonus one must be an Active Abiogenesis employee on the day the payment is made.

ACCEPTANCE

I undersigned read and understood the terms and conditions of the offer stated herein and confirmed my acceptance of the employment and its conditions. I also confirm that I have not been convicted of any offense or crime punishable by law.

Signature: G. Laxman

Date: 18/11/2024

Name: Laxman gurijala



[Handwritten Signature]

Principal

Vaagdevi Pharmacy College

Page 4 of 4 Raichur-505005 (T.S)

ABIOGENESIS CLINPHARM PRIVATE LIMITED.

Reg. Off: 2nd Floor, Plot No 69, D No 8-2-248/17/69, Nagarjuna Hills, Punjagutta, Hyderabad - 500082, Telangana, India.
 contact@abiogenesisclinpharm.com | Tel: +91-40-45010447 | www.abiogenesisclinpharm.com

CIN U74930TG2014PTC096506 | GSTIN 36AANCA0791J1ZD

unislink Private Limited

Job offer and Acceptance Letter

Date: 02/05/2024

To

MUTTA APOORVA

2-1-98/4, NEAR GOVT HOSPITAL,
PEDDAPALLE, CHANDAPALLI,
KARIMNAGAR, TELANGANA-505172.

Dear MUTTA APOORVA


Thank you for your interest in the employment with Unislink Private Limited. Kindly confirm back to us with your acceptance.

At the time of joining, you must bring your originals along with the photocopies of the following for our records:

- Unislink Offer Letter
- Certificates + Mark sheets from Class X to Highest Qualification held
- Latest Form 16
- Passport Size photographs 4
- Passport
- PAN


Please note that you may be required to furnish additional documents on request. Unislink or its clients also reserve the right to conduct the required background check to verify all the above-mentioned details as and when required.

Best wishes



V Jhansi
HR- Manager




Principal
Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S)

unislink Private Limited

Dear MUTTA APOORVA

We are pleased to appoint you as a part of Team Unislink and the relevant employment details are as provided below:

- **Designation: JR CODING ANALYST**
- **Base Location: HYDERABAD**
Your Annual CTC is INR 2,65,028 (Rs. Two Lakh Sixty Five Thousand Twenty Eight Rupees only).

The detailed Pay structure is mentioned in Annexure 1.

- Your appointment will be effective from 02nd May 2024(DOJ)
- Your confirmation will be due in 6 months from the date of joining and will be based on your performance during this probation period. However, this is not applicable in case of Termination of your services from UNISLINK due to Clause no.8 of the Service Agreement.
- UNISLINK follows 45-hour week work schedule and you will be expected to adhere to the rules pertaining to work timings as communicated to you from time to time. While you are deputed on an assignment, you are expected to adhere to client calendar.
- You will be entitled to 18 leaves and also applicable national holidays as declared by the Government of India.
- You will be eligible for leaves only after 20 days from the joining date. In Emergency case, prior permission has to be taken.
- You will be eligible for Maternity benefit, Gratuity, ESI and the Provident Fund Programs as applicable and as per the relevant statutory requirements at that time.
- Medical Insurance coverage and Personal Accidental coverage -Please refer to Annexure1.
- Professional Tax and Income Tax deduction at source (TDS) will be deducted based on individual declarations made & as per regulations prevailing from time to time.
- Your services are transferable to any other place or office of the Company or to any subsidiary or associate company or client place. Such Transfer/deputation will be in accordance with the policies adhered by UNISLINK that are in effect at that time.
- You will retire in the normal course from the services of UNISLINK on attaining the age of superannuation that is on the day of your 60th birthday.
- Management reserves the right to re-structure salary components. Your signing this appointment letter confirms your acceptance of the terms and conditions of employment. As part of your employment as an employee of UNISLINK, you will have to sign and abide by Service Agreement outlining the additional terms of your employment.

Registered Office : Flat No. 513-516, 5th Floor, Block - 3, White House Building Begumpet, Hyderabad - 500016, Telangana.
Branch Office : Survey No. 88, GHMC No. 1-89/3B/40 to 42/KS/1005, 10th Floor, MSR Block, Krishe Sapphire, Madhapur, Hyderabad - 500 081.
PAN No. U72200TG2014PTC095350, E-mail: hr-india@unislink.com, Landline Number : +91 40-42611177, Web site - www.unislink.com

21
ancy College
-506005 (T.S.)

Fwd: Navitas Life Science - Email Offer Confirmation!

1 message

Fri, Dec 27, 2024 at 8:46 PM

Srikanth Paripalli <sridips@gmail.com>
To: vaagdevipharmacy@gmail.com

----- Forwarded message -----

From: **Shravya 123** <shravya5791@gmail.com>
Date: Fri, 27 Dec 2024 at 10:47 PM
Subject: Fwd: Navitas Life Science - Email Offer Confirmation!
To: <Sridips@gmail.com>

----- Forwarded message -----

From: **Santhanalakshmi S** <santhanalakshmi.s@navitaslifesciences.com>
Date: Mon, 2 Sep 2024 at 10:00 AM
Subject: Navitas Life Science - Email Offer Confirmation!
To: shravya5791@gmail.com <shravya5791@gmail.com>
Cc: Adithya Kodenkiri <adithya.kodenkiri@navitaslifesciences.com>, Shylajah P <shylajah@navitaslifesciences.com>, Murugan Nagendran <murugan.nagandran@navitaslifesciences.com>, Monica Grace <Monica.Grace@navitaslifesciences.com>, Annapoorna Baburaj <annapoorna.baburaj@navitaslifesciences.com>, Roshini Muthumanikandan <roshini.m@navitaslifesciences.com>, E S Prudhvi Varma <prudhvi.varma@navitaslifesciences.com>

Dear Rachakonda Sravya Sri,

Further to your interview and subsequent discussions, we are pleased to extend an offer you the position of **Trainee DSA*** with our organization. Your total annual compensation will be **INR 2,85,000/-**.

We kindly request you to reply to this email confirming your acceptance and anticipated joining date within next three working days. Should we not receive your response within this timeframe, please be advised that the offer will be considered null and void. Additionally, we recommend initiating the exit process with your current employer at your earliest convenience.

Upon receipt of your acceptance, our onboarding team will guide you through the next steps. You may be required to furnish the following documents to satisfactory complete onboarding formalities:

1. 5 Passport Size Photos and 1 stamp size photo
2. Copies of your educational certificates and Mark sheets (10th , 12th, U.G, P.G, till the latest degree held)
3. Copies of relieving papers and experience letters from previous employers, if any
4. Any other papers related to name change or legal issues
5. Copies of PAN & Aadhaar card
6. Last 3 months Payslips along with bank statement, if any
7. Form 16 or TAX papers, if any



A handwritten signature in black ink, appearing to read 'Prudhvi Varma', written over the stamp area.

Principal

Vaagdevi Pharmacy College
Bellikunta, Warangal-506005 (T.S)

You are requested to carry all your original educational certificates and other relevant documents to verify on the day of joining.

This offer is contingent upon successful completion of any background checks or other necessary pre-employment verifications.

We look forward to welcoming you to our organization and are confident that your contributions will prove exceptional to our organisation.



Murugan N

Assistant Manager – Payroll & Compliance

E: murugan.nagandran@navitaslifesciences.com

W: www.navitaslifesciences.com

Add: 56/3A Radial 200 Feet Road, Pallikaranai, Chennai-100.

Confidential

***** DISCLAIMER***CONFIDENTIAL AND PRIVILEGED INFORMATION***** The information contained in this communication is intended solely for the use of the individual or entity to whom it is addressed and others authorized to receive it. It may contain confidential or legally privileged information. If you are not the intended recipient you are hereby notified that any disclosure, copying, distribution or taking any action in reliance on the contents of this information is strictly prohibited and is unlawful. If you have received this communication by error, please notify us immediately by responding to this email and then delete it from your system & backup. NAVITAS is not liable for any improper and/or incomplete transmission of the information contained in this communication or for any delay in its receipt or for any damage caused by malicious code or alteration by any third party. The contents of this email do not necessarily represent the views or policies of NAVITAS.

Confidential




Principal
Vaagdevi Pharmacy College
Waranagal - 506 005 (T.S)

Re : Offer confirmation from Anion Healthcare Services

1 message

RAVALI BEJJAM <bejjamravali@gmail.com>
To: Vaagdevipharmacy@gmail.com

Fri, Dec 27, 2024 at 5:33 AM

Hi sir,
Good evening
My self Bejjam Ravali
This my offer confirmation letter .
Thank you.

On Sat, 6 Aug 2022, 2:08 pm bejjamravali, <bejjamravali@gmail.com> wrote:

Sent from vivo smartphone

—— Forwarded ——

Sender: Nandita Suresh <nandita@anion.com>
Date: Jul 30, 2022 5:30 PM
Subject : Offer confirmation from Anion Healthcare Services
Recipient: bejjamravali <bejjamravali@gmail.com>
CC: Rajinikanth Jadav <rjadav@anion.com>

Dear Ravali,

As per our discussions on 27th July 2022, we are glad to extend you the offer for the position of "Trainee - Medical Billing" with Anion Healthcare Services ("Anion").

Your joining date at Anion will be on or before **8th Aug 2022**.

As a token of your acceptance of this offer, please **acknowledge this email** by replying to the same, confirming that you will join Anion Healthcare Services as per this offer.

Also, please find below the **checklist of documents** to be submitted by you on the date of your joining Anion.

1. Academic testimonials (10th, 12th, Graduation, Post Graduation, any other certifications) – Original certificates for verification and also one photocopy set for Anion's records. Kindly sign in all the copies before sending them.
2. Employment documents (offer letter, appointment letter, appraisal letter, confirmation letter, relieving letter, last 3 months' payslips and bank statements and any other certifications or employment-related documents) - Original documents for verification and also one set of photocopies of all the mentioned documents for the company records.
3. Passport size colour photographs – 2 Nos.
4. Photocopy of Identity Proof/PAN Card.
5. Photocopy of Residence Proof / Voter Id card / Aadhaar card.
6. Self-Attested copy of the **Covid Vaccination Certificate**.
7. **You need to report to the office on 8th Aug 2022 @ 11:00 AM.**



[Signature]
Principal
Vaagdevi Pharmacy College
Bellikunta, Warangal-506005 (T.S)

Kindly find enclosed the address for your reference

Anion Healthcare services

8th Floor, Swarna Jayanthi Complex

Besides Maitrivanam, Ameerpet,

Hyderabad - 500036

Please feel free to contact us for any further information/clarification.

Thanks & Regards,

Nandita Suresh

Anion Healthcare Services | Human Resources

040 - 23754677 - Office

8th Floor, Swarnajayanthi Complex, Ameerpet, Hyderabad - 500038

Ph No: 7013151973

<http://www.anion.com>



Principal
Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S)

Optum

July 15, 2024

Bogam Sushmitha
002089116

Dear Sushmitha ("Employee/You"),

Optum Global Solutions (India) Pvt. Ltd.'s ("Company") mission is to help people live healthier lives. Our employees support this mission, regardless of their specific role, through their values and performance. Your contributions help the Company execute and meet the challenging objectives that allow us to achieve our mission.

We are pleased to inform you that, you are being designated as **Associate Enrollment Eligibility Representative, in Salary Grade 22**, and your Total Annual Fixed Salary shall be **INR 239,944.00, (Rupees Two Lakh Thirty Nine Thousand Nine Hundred Forty Four Only)** with effect from **July 16, 2024**. Your Target Annual QVC amount will be **Rs. 33,600** and location as **Building No 12B, Mindspace, Hyderabad****.

- The QVC will be payable as per the prevailing policy/program, pro-rated for the remainder of the calendar year and subject to your performance assessment and funding approved by the Management.
- Employees would be eligible for PF as per the Employee Provident Fund & Miscellaneous Provisions Act, 1952.

Please note that your notice period would be as per the company policy. Either Company or You may at any time terminate your employment without cause by giving in writing to the other party, **30 days** notice. The Company reserves the right (i) either to *accept your pay and allowance towards the notice period* or (ii) *demand for actual service* or (iii) *right to recover / receive a sum equal to the amount or pro-rated amount of salary which would have otherwise accrued to you during such notice period*. You shall not be entitled to any notice pay if your employment is terminated in accordance with condition 7.6 of the Appendix 3 to the original letter of appointment.

Your acceptance of your revised salary shall be deemed acceptance of revised term of the notice period and other terms, as specified in this letter. Except as expressly provided in this document, the other terms and conditions of the employment letter remains same.

Thank you again for your contribution to the success of Optum Global Solutions (India) Pvt. Ltd.!

For Optum Global Solutions (India) Private Limited



Amit Valsh
Vice President - People Team

What makes you special can inspire **your life's best work.SM**




Principal
Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S.)

Optum

Please find below the salary annexure for your reference:

Optum Global Solutions (India) Private Limited		
Bogam Sushmitha Associate Enrollment Eligibility Representative Grade 22		
	ANNUAL	MONTHLY
BASIC	95,978	7,998
HRA	47,989	3,999
FLEXI	95,978	7,998
MEAL CARD	-	-
FUEL REIMBURSEMENT	-	-
LEAVE TRAVEL ALLOWANCE	-	-
SPECIAL ALLOWANCE	95,978	7,998
TOTAL FIXED SALARY	239,944	19,995
Target QVC (AT 100%)	33,600	2,800
PF (Employer's Contribution)	21,600	1,800
ESI (Employer's Contribution)	7,798	650
CTC	302,942	25,245

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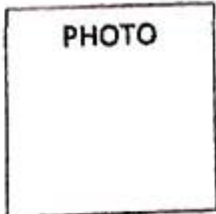
[Handwritten signature]

Principal
Vaagdevi Pharmacy College
Bolikunta, Warangal-506005 (T.S)



GLAND PHARMA LIMITED

Date: 19.12.2024



To,
Name: (i) BAIKANI RAKESH
Present Address
(To be filled by the Candidate)
(ii)

Permanent Address
(To be filled by the Candidate)
(iii)

PROVISIONAL OFFER LETTER

Dear BAIKANI RAKESH,

With reference to the interview, you had with us on [4]
We are pleased to inform you that your candidature is provisionally considered for a placement as [5]

(4) Dt: 12.12.2024

(5) TRAINEE CHEMIST

(6) QUALITY CONTROL

(7) DUNDIGAL

In [6] Department in our Organization on the following terms and conditions:

- a) Your place of posting shall be at our plant situated at [7]
- b) Your consolidated annual CTC is as per the terms agreed during our discussions.
- c) At the time of joining, you are required to carry the ORIGINAL documents mentioned in Annexure - 1 for verification.

As a token of your acceptance of the Terms and Conditions, you are required to sign & return a copy of this letter. Please note this offer is valid up to [8]

(8) Dt: _____

Wishing you a Successful Professional Journey.

For GLAND PHARMA LIMITED

HR Department
Designated Officer Signature:

Name: SANTHI KIRAN KURRA
Designation: ASSISTANT GENERAL MANAGER

Department Name: QUALITY CONTROL
Designated Officer Signature:

Name: MR. P J REDDY
Designation: ASSISTANT VICE PRESIDENT

Annexure - 1 (To be filled by the Candidate)	
Educational Certificates	NI _____
Experience Certificates	NI _____
Pay Slips (Last 3 Months)	NI _____
Pan Card	NI _____

This Provisional Offer Letter is conditional to the satisfactory completion of Medical / Health Examination. Please note that failure to clear this & any information or data furnished by you with regard to your qualification / experience / last drawn salary is found incorrect at the time of joining will lead to the immediate withdrawal of this offer letter.

DECLARATION BY THE CANDIDATE

I accept the offer of the terms and conditions stated in the offer letter and annexure.
I hereby affirm that I have not been involved in any monetary transactions to obtain this Job Offer.
I hereby state that my joining date is _____



Signature of the Candidate

Optum

November 28, 2024

CHELPURI PRANEETHA
3-62, JEEDIKAL, CHALPRATHI, DUGGONDI.
WARANGAL Telangana
506331

Dear CHELPURI PRANEETHA,

Further to your recent meetings and discussions with us, we are pleased to offer you employment with Optum Global Solutions (India) Pvt. Ltd. ("the Company") a UnitedHealth Group Company, in the position of **Associate Medical Coder** at **salary grade 23**. Your work location shall be at Company's office located at **Raheja, Hyderabad**. The terms and conditions of your employment are set out hereinafter:

EMPLOYMENT

We are pleased to extend this offer to you basis the selection process administered. Your effective date of joining shall be no later than **December 16, 2024**. Your employment with the Company shall be subject to the timely submission of the following listed mandatory documents for background verification purposes, to be submitted prior to or latest by your Start Date. Successful pre and/or post-employment background checks, accuracy of the testimonials and information provided by you and your being free from any contractual restrictions preventing you from accepting this offer or starting work with us on the above-mentioned date, are required for your employment with the company:

- (i) Highest Degree Certificate
- (ii) PAN Card OR Passport
- (iii) Relieving Letter/ Experience Letter from all the organizations worked in last 5 years, except for the immediate last employer for which you will be granted 45 days from your start date

You, if so asked by the Company, shall disclose on your own behalf and, if married, on your spouse's behalf full details of any external directorships held and any personal business interests including partnerships, shareholdings and trusteeships; involvement in any other business ventures involving unlimited liability; personal liabilities in connection with business activities; and involvement in other positions external to the Company and your employment will be subject to acceptance by the Company of those external interests.

Please note that if during the pre or post-employment background checks, the background checking agency gives a negative report or in the event of unsatisfactory result of your pre or post-employment background checks, this letter of appointment shall stand revoked automatically (whether you have accepted it or not) and, if you have already commenced employment with the Company, such employment shall automatically terminate without giving rise to any claim for compensation or damages in your favor, but without prejudice to Company's rights and remedies against you.

PROBATION

You shall serve a minimum probation period of **180 days** from the date of your joining the Company ("Probation") following which you shall get confirmed into the Company by default unless you receive a letter for confirmation extension. The Company reserves the right to extend the probation period for an additional Thirty (30) days in the event that your performance is not up to expectation.

Your performance shall be evaluated according to your efficiency, punctuality, conduct, maintenance of discipline and in accordance with the Company's regulations or policies existing now or in future. It shall be your responsibility to read, peruse and follow Company's regulations/policies, hardcopies which shall be made available to you upon request, but which otherwise are available on the Company's website.

During the period of Probation, either the Company or you may at any time terminate your employment without cause by giving in writing to the other party, Thirty (30) days notice or in lieu thereof a sum equal to the amount or pro-rated amount of salary which would have accrued to you during the period or remaining period of notice. You shall not be entitled to any notice pay if your employment is terminated in accordance with condition 7.6 of the Appendix 3 to this letter of appointment.

PLACE OF POSTING



Beey
Principal
Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S.)

Your initial place of posting shall be at the Company's office located at Raheja, Hyderabad. The Company works across different geographies providing services to its clients and you may be required to go through appropriate induction and orientation along with necessary training programme. The training is given to ensure that you are compliant with the best practices followed by the Company on a worldwide basis. However, your services are transferable and you may be assigned/ transferred in India or outside India to serve the Company in any of its existing or future offices or any of its group companies or associates. It is a condition of your employment that you comply with any such requirements of the Company. The transfer arrangement shall not deem to constitute a change in your conditions of service.

Notwithstanding the above, you may however be required to work at any other place that the Company may deem fit and as may be required from time to time. You may also be seconded, deputed or transferred to any other person/company associated with the Company whether in India or abroad. In such a case your relocation expenses shall be borne by the Company and your reimbursement shall be as per the relocation policy of the Company.

Your place of work shall change in case of any relocation of the Company's offices, for which you shall be entitled to reimbursement in consonance with the relocation policy of the Company.

The Company operates on a 24X7 basis and is open for 365 days in a year.

PERFORMANCE OF DUTIES

You shall be assigned with all the duties and responsibilities of the Associate Medical Coder and such other duties on behalf of the Company, as may be reasonably assigned from time to time by the Company's management.

COMPENSATION

As compensation for services to be rendered, you shall be paid an annual fixed salary of Rs.350,000.00, (Rupees Three Lakh Fifty Thousand Only). Your cost to the Company (CTC) shall be Rs.411,200.00, (Rupees Four Lakh Eleven Thousand Two Hundred Only) per annum. A detailed compensation structure is provided along with this letter of appointment.

The salary shall be payable on a monthly basis in arrears on or about the last working day of each calendar month, but in no case later than the 7th day of the succeeding calendar month. Please note that your salary details are highly confidential and should not be disclosed inside or outside the Company by you in any manner whatsoever and any failure on your part to adhere to this obligation shall be considered as serious breach of the terms of this letter of appointment.

BONUS

You shall be eligible for bonus as per the Company's bonus policy.

TERMINATION OF EMPLOYMENT

During the Probation period, either Company or you may at any time terminate this letter of appointment without cause by giving in writing to the other party, Thirty (30) days notice. Company reserves the right either to accept your pay and allowance / towards the notice period or demand for actual service during the notice period. You shall not be entitled to any notice pay if your employment is terminated in accordance with condition 7.6 of the Appendix 3 to this letter of appointment.

After completion of the Probation period, either Company or you may at any time terminate this letter of appointment without cause by giving in writing to the other party, 60 days notice. The Company reserves the right either to accept your pay and allowance / towards the notice period or demand for actual service during the notice period. You shall not be entitled to any notice pay if your employment is terminated in accordance with condition 7.6 of the Appendix 3 to this letter of appointment.

However, notwithstanding the above, the Employee must refer to the Company's Separation Policy (as available on Company's intranet link) for the notice period days applicable to them based on their entity, grade and employment status at the time of resignation.

The notice period matrix, as provided under the Company's Separation Policy, shall be applicable with the change in employee job family, job role and employment status. The provisions of the notice period matrix, as provided under the Company's Separation Policy, shall over-ride the notice period as stipulated in the appointment contract or any other document issued before this date. No separate individual employee consent shall be necessary for applicability of this clause.

In case of any conflict pertaining to the notice period between this Offer letter and the prevalent Separation Policy of the Company, the contents of the Separation Policy shall take precedence over the terms of this offer letter and shall be binding on the employee.



[Handwritten Signature]
Principal

Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S)

Optum

Please find below the salary annexure for your reference:

Optum Global Solutions (India) Private Limited		
Chelpuri Praneetha Associate Medical Coder Grade 23		
	ANNUAL	MONTHLY
BASIC	140,000	11,667
HRA	70,000	5,833
SPECIAL ALLOWANCE	140,000	11,667
TOTAL FIXED SALARY	350,000	29,167
Target QVC (AT 100%)	39,600	3,300
PF (Employer's Contribution)	21,600	1,800
ESI (Employer's Contribution)	-	-
CTC	411,200	34,267

Handwritten signature



Handwritten signature of the Principal

Principal
Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S)

TAGOOR LABORATORIES PRIVATE LIMITED

TLPL_HO_2024_11_384

Date: 18-11-2024

To,

Mr. GOKARI MAHESH,
S/o. Naga Sheshanna,
H No: 2-53 Mummallapalli, Kothakota,
Rayanpeta, Mahabubnagar
Talangana-509381
Mobile No. 9100461835.

Sub: Offer cum Appointment Order-reg.,

We are happy to appoint you with us as "Trainee - AR&D Department," in our Organizations on the following terms and conditions.

APPOINTMENT

The terms governing this offer cum appointment will be effective from the date of your joining in the organization on or before 25-11-2024

NATURE OF WORK

1. You will be reporting to Incharge/HOD or any other officer authorized by the company.
2. Responsibilities AR&D activities etc.
3. The Company and the Management expects a performance from you of the highest order and would be pleased to accord to you due recognition based on the merits of your performances.
4. Your overall responsibility would cover output quality, discipline and other allied matters of work assigned to you by your superiors from time to time to the best of your ability and skills.
5. Your nature of work liable to be changed as and when required by the Management and you shall on receipt of such orders act accordingly with immediate effect.

PLACE OF WORK AND TRANSFER

6. Your present place of work is at our R&D - SVCIE IDA Jeedimetla.
7. You are liable to be transferred to any other department or branch or sister concern of the company anywhere in India and outside India at the discretion of the Management.



[Handwritten Signature]

Principal

Vaagdevi Pharmacy Colleg -
Bollikunta, Warangal-506005 (T.S)



040-29554530
+91 - 9100990010/15
info@tagoorlabs.com
www.tagoorlabs.com

TAGOOR LABORATORIES PRIVATE LIMITED

TERMINATION OF SERVICES

8. In case at any time the management finds that the information furnished by you in your application and related papers is false or you are found to have suppressed any material information, the appointment itself will be deemed to be void and your services will be liable to be terminated without notice or compensation in lieu thereof.
9. You will abide by the rules and regulations made by the Company as are in force or as may be introduced or amended or extended from time to time.
10. Your services can be terminated without notice or salary in lieu of notice at the discretion of the management if it is found that you have violated the model standing laws in force or lost confidence of the management.
11. If you wish to leave the services, Two Months' prior notice to be given to HR department (as per management direction it may vary) / if management wants to terminate, two-month notice period will be given. In case if you wish to leave early before notice period two months' basic salary should be paid to company (as per management direction it may vary) / if management wants to terminate two months' basic salary will be paid.
12. You will be on probation for a period of Six Months / One year depending upon your performance from the date of your joining.
13. If you wish to leave / if management wants to terminate before probation period, your perks & emoluments in CTC will not be applicable and notice period should be given one-month prior from either side.
14. You will be entitled to the CTC salary as discussed and agreed upon mutually.


GENERAL

15. During the period of your employment or thereafter at any time, you shall not disclose, divulge or communicate to any person or persons whatsoever information or secret relating to any trade or business of the Company you may have acquired as an employee of the Company.
16. You shall be responsible for safe keeping and returning the property of the Company under your custody, if misused or lead to damage, the cost of the property may be recovered from your salary.

If the above terms and conditions of employment are acceptable to you, kindly return the duplicate copy of this letter duly signed as a token of your acceptance.

We welcome you to our organization and look forward to a long and mutual beneficial association with us.
Best Wishes,

For TAGOOR LABORATORIES PRIVATE LIMITED


AUTHORISED SIGNATORY 19/11/2024
I hereby accept the above Terms and Conditions

Signature _____




Principal

Vaagdevi Pharmacy Colli...
Bellinghala - 506005 (T.S)

Fwd: Offer confirmation from Anion Healthcare Services LLP

Srikanth Paripalli <sridips@gmail.com>
To: vaagdevipharmacy@gmail.com

Tue, Dec 24, 2024 at 10:57 AM

----- Forwarded message -----

From: **Neha Parveenmd** <nehaparveenmd@gmail.com>
Date: Mon, 23 Dec 2024 at 2:34 PM
Subject: Fwd: Offer confirmation from Anion Healthcare Services LLP
To: <sridips@gmail.com>

----- Forwarded message -----

From: **Neha Parveenmd** <nehaparveenmd@gmail.com>
Date: Sun, Oct 6, 2024, 10:51 AM
Subject: Fwd: Offer confirmation from Anion Healthcare Services LLP
To: Nousheen <nousheen786n786@gmail.com>

----- Forwarded message -----

From: **Arun Kumar Nallagorla** <anallagorla@anion.com>
Date: Fri, Oct 4, 2024, 4:14 PM
Subject: Offer confirmation from Anion Healthcare Services LLP
To: <nehaparveenmd@gmail.com>
Cc: HR Team Anion <hrteam@anion.com>

Dear Neha Praveen,

As per our discussions on **4th Oct2024**, we are glad to extend you the offer for the position of "**Trainee Medical Billing**" with **Anion Healthcare Services LLP("Anion")**.

Your joining date at Anion will be on or before **7th Oct 2024**.

As a token of your acceptance of this offer, please **acknowledge this email** by replying to the same, confirming that you will join Anion Healthcare Services LLP as per this offer.

Also, please find below the **checklist of documents** to be submitted by you on the date of your joining Anion.

1. Academic testimonials (10th, 12th, Graduation, Post Graduation, any other certifications) – Original certificates for verification and also one photocopy set for Anion's records. Kindly sign in all the copies before sending them.
2. Employment documents (offer letter, appointment letter, appraisal letter, confirmation letter, relieving letter, last 3 months' payslips and bank statements and any other certifications or employment-related documents) - Original documents for verification and also one set of photocopies of all the mentioned documents for the company records.
3. Passport size colour photographs – 2 Nos.
4. Photocopy of Identity Proof/PAN Card.
5. Photocopy of Residence Proof / Voter Id card / Aadhaar card.



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Self Attested copy of the Covid Vaccination Certificate.

You need to report to the office on 7th Oct 2024. @ 10:30 AM.

Kindly find enclosed the address for your reference

Anion Healthcare services LLP

8th Floor, Swarna Jayanthi Complex

Besides Maitrivanam, Ameerpet,

Hyderabad - 500036.

Please feel free to contact us for any further information/clarification.

Thanks & Regards,

Nallagorla Arun Kumar.

Anion Healthcare Services LLP | Human Resources

040 - 23754677 - Office

8th Floor, Swarna Jayanthi Complex, Ameerpet, Hyderabad - 500038

Ph No: 6303339324

<http://www.anion.com>

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Agreey

Principal
Veagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S)



REVIN

LABS PRIVATE LIMITED

Ref: RLPL/HR/APPT/120
Date: 01st AUGUST, 2024

Mr. GOLAM MORTUJA
RANIPURA RAMSIMUL MALDA
WEST BENGAL-732140

Dear Sir,

Sub: APPOINTMENT LETTER


With reference to your application and the subsequent interview you had with us, we are pleased to appoint you as "TR. ANALYST" in **QUALITY CONTROL** in our company w.e.f., **01st AUGUST, 2024** on the following terms and conditions:

You will report to DGM MANAGER (QC) and your place of posting will be at **Hyderabad**.

- 1 You will be paid a CTC Salary of Rs. 1,80,000/- (Rupees One Lakh Eighty thousand only) per annum. You are requested to keep the emoluments confidential from other members of the organization.
- 2 You are covered under **PF & MEDICAL Schemes** as per the rules applicable to your category.
- 3 You are entitled for **Gratuity** in terms of Payment of Gratuity Act.
- 4 You shall follow the rules and regulations as well as code of conduct that may be framed by the Management from time to time. You are subject to the *conduct rules and discipline* of the Company.
- 5 You shall attend the factory of the company regularly, punctually and full time. The usual hours of work for the employee will be such as may be notified by the Company from time to time. Apart from the above hours of work, the employee should also attend the factory at any other time as directed by the Management of the Company.
- 6 You are responsible for safe keeping in good condition the property of the Company that may be handled by you. Recovery of cost will be made from you for any loss or damage to the property handled by you.
- 7 You shall devote whole time and attention skill, ability, technical expertise and knowledge to the business and / or working of the company and shall diligently, regularly, punctually and faithfully perform such duties as may be assigned to him from time to time by the company.
- 8 During the employment, the increments / promotions and demotions will depend at the sole discretion of the management depending upon your efficiency, intelligence, regular attendance, sense of discipline, loyalty and good behavior and also subject to the prosperity of the organization.
- 9 a) Your services are placed under **Probation** for a period of **SIX** months and it may be extended in the event of non-satisfactory performance. You will continue to be under probation till an order in writing is issued by company confirming your services.
b) In case of non-satisfactory performance, your services are liable to be terminated without any notice or compensation in lieu thereof during the probationary period or extended period of probation.

The cessation of service can be by either side by giving **THREE** months' notice in writing to the other or in lieu of notice by payment of **ONE MONTH** salary.




Principal
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Boilkunta, Warangal-506005 (T.S)

ZAREENOVA PHARMA



MR. RAKIBUL ISLAM
BASIRHAT

DATE: 01.11.2024

Sub: APPOINTMENT LETTER

Dear MR. Rakibul,

This is with reference to your application and subsequent interview you had with us.

We are pleased to offer you employment as "TERRITORY SALES OFFICER" in our company on the following terms & conditions:

1. **PLACE OF POSTING:**

Your initial headquarter will be Basirhat.

2. You will be offered Cost to the Company (CTC) Rs 1,20,000. Please refer Annexure 1 for detailed breakup of your salary.

• **PROVIDENT FUND**

You will be entitled for provident Fund and other facilities after completion of Successful Probation period.

You will be entitled to Provident Fund towards which the company will contribute @12% of your Basic Salary. The company will also deduct from your salary an equal amount towards your share of contribution on a monthly basis, in accordance with the law. Both the contribution will be deposited on a monthly basis with the government Provident fund Schemes.

• **GRATUITY**

Gratuity shall be paid to eligible employees in accordance with the applicable law.



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Bolikunta, Warangal-506005 (T.S.)

ZAREENOVA PHARMA
REGD. OFF, - 105, S.S SEN SARANI ROAD, BAGUIHATI, KOLKATA -700028, W.B,INDIA
WWW.ZAREENOVAPHARMA.COM TEL- 9038009854

METROCHEM API PRIVATE LIMITED

Corporate Office: The Watermark, 3rd Floor, Plot No 11, Survey No 9, Whitefields, Kondapur, Hitech City, Hyderabad 500084, Telangana State, India. Tel: +91-40-69069999
CIN: U24239TG2002PTC039223 | contact@metroapi.com | www.metroapi.com



OFFER LETTER

Date: 20-11-2024

To

Mr. Sabid Siddiki Islam
Kushmundi, Kushmundi south Dinajpur
West Bengal

Dear Mr. Sabid Siddiki Islam,

With reference to your application and the subsequent interview you had with us, we are pleased to offer you the position of **Trainee Executive, Quality Assurance** department at our **Unit II** and you will be paid for a CTC of **INR 1,98,000.00/- One Lakh Ninety Eight Thousand** all inclusive Per Annum as per the Annexure-I. You shall join the services of the Company not later than **25-11-2024** subject to the submission of medical reports and required documents as mentioned in Annexure-II. You are requested to report to the HR Department at the address mentioned below on any working day for completing the joining formalities.

Unit-II: Plot No D.69/A Part & D-69, Phase 1, I.D.A., Jeedimetla, Quthbullapur, Medchal-Malkajgiri 500055, Telangana State, India.

The letter of appointment including all terms and conditions would be issued to you at the time of your joining. Please note that this offer is valid subject to the information furnished by you being found true & correct. On scrutiny, if found otherwise, the company reserves the right to terminate the offer.

In case you wish to leave the services after joining the company, you need to give three months' prior notice in writing. The company will not accept salary payment in lieu of notice by the employee and thus the resignee has to necessarily serve the three months' notice. The Organization may choose to release the employee in case of termination without notice period of service at its sole discretion.


Please acknowledge the receipt of this letter and confirm us your acceptance and date of reporting immediately.

With Best wishes,

For Metrochem API Pvt. Ltd

Rajesh Kaficherla
Associate Vice President
Corporate Human Resources




Principal
Vaagdevi Pharmacy College
Bollikunta, Warangal-506005 (T.S)

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CIN: U24239TG2002PTC030223 | contact@metroapi.com | www.metroapi.com



Annexure -I

Name	Mr. Sabid Siddiki Islam
Designation	Trainee Executive
Department	Quality Assurance
Approved CTC Per Annum	INR 1,98,000.00

EARNINGS	MONTHLY	YEARLY
Basic	8,915.00	1,06,979.00
HRA	3,566.00	42,792.00
Special Allowance	2,377.00	28,525.00
SUB-TOTAL (A)	14,858.00	1,78,296.00
BENEFITS AND CONTRIBUTIONS (PART - B)		
PF - Employer	1,070.00	12,840.00
PF - Other Charges	89.00	1,068.00
ESI Employer	483.00	5,796.00
SUB-TOTAL (B)	1,642.00	19,704.00
TOTAL (A + B)	INR 16,500.00	INR 1,98,000.00
DEDUCTIONS		
PF Employee	1,070.00	12,840.00
ESI	112.00	1,344.00
TOTAL DEDUCTIONS (C)	INR 1,182.00	INR 14,184.00
TOTAL (A - C)	INR 13,676.00	INR 1,64,112.00

Note:

1. The salary breakup Total(A-B) is Net Salary, Sub Total (A) is Gross Salary and Total is a CTC.
2. Mediciam premium changes every year starting from the month of November.

For Metrochem API Pvt. Ltd

Rajesh Karicharla

Associate Vice President

Corporate Human Resources



[Signature]

Principal
Vaagdevi Pharmacy Coll:
Bollikunta, Warangal-506005 (T.S)

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Registered Office: Flat No 302, Bhanu Enclave, Sundar Nagar, Erragadda, Hyderabad 500038,



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Corporate Office: The Watermark, 3rd Floor, Plot No 11, Survey No 9, Whitefields, Kondapur, Hitech City, Hyderabad 500084, Telangana State, India. Tel: +91-40-69069999
CIN: U24239TG2002PTC039223 | contact@metroapi.com | www.metroapi.com



Annexure-II

Documents to be submitted at the time of Joining

Date - 20-11-2024

You are requested to submit the following self-attested documents at the time of joining along with Original documents for verification as given below:

S.No	Documents to be presented as Mandate
1.	Educational Qualifications <ul style="list-style-type: none">Xth class CertificateXIIth CertificateGraduation OD Certificate & Semester/Year wise Marks SheetPost Graduation OD Certificate & Semester/Year wise Marks SheetAny additional qualified certificates with supporting documents
2.	Latest 3 months salary slips & 6 months bank statement
3.	Relieving & Service letter from present organization
4.	Service certificate/Proof of employment from all the previous employers
5.	Four Passport sized photographs (In white back ground Only)
6.	Present Residence Proof
7.	Copy of PAN Card , Aadhar Card, Driving License, Passport, Voter Card
8.	Previous UAN Number / PF Number & Previous ESI Number (If Applicable) with registered Bank account and mobile number
9.	Family members Aadhar copy (Spouse, Children, Parents)
10.	Any Self Personal Bank account passbook copy & also passport photo of Spouse / Nominee & Bank account passbook copy
11.	One Rs 100 or two Rs 50 stamp or bond paper (All Operational Level)
12.	Medical Test reports from Metrochem Approved Diagnostic center

Your offer has been made based on the information furnished by you. However, if there is a discrepancy in the copies of the documents/ certificates given by you as proof in support of the above, the company reserves the right to revoke the offer at any time during your service.

For Metrochem API Pvt Ltd

Sousha
20/11/2024
Corporate Human Resources
Hyderabad



[Signature]
Principal
Vaagdevi Pharmacy Co.
Boliikunta, Warangal-506005 (T.S.)

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Registered Office: Flat No 302, Bhanu Enclave, Sundar Nagar, Erragadda, Hyderabad 500038, Telangana State, India



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Corporate Office: The Watermark, 3rd Floor, Plot No 11, Survey No 9, Whitefields, Kondapur, Hitech City, Hyderabad 500084, Telangana State, India. Tel: +91-40-69069999
CIN: U24239TG2002PTC039223 | contact@metroapi.com | www.metroapi.com



Date - 20-11-2024

To
M/s. Apple Diagnostic & Medical Center
1st Floor, Green Hills Road,
Beside Rainbow Vista's Phase-II, Sevalal Nagar,
Mossapet, Hyderabad, Telagana State - 500018.
Ph: 040-23161120/8008804014

Sir,

Please have the Medical test done and submit the reports to **Mr. Sabid Siddiki Islam - Unit II - Quality Assurance** who would be carrying this letter.

Please verify the name with the Aadhar Card of the Candidate.

Kindly get the below tests done:

1. Eye Examination
2. Colour Blindness/Xeraphthalmia
3. T.B/Mantoux test
4. Skin and other contagious diseases
5. Complete blood examination with grouping
6. Liver functioning test
7. Audiometry test
8. CUE (Complete Urine Examination)
9. ECG
10. HIV Test
11. Physician Report

Payment for the same to be billed on Metrochem API Pvt. Ltd and attach the reports along with this letter while submission of bills.

Regards

Sivisha
20/11/2024
Metrochem API Pvt. Ltd.
Corporate Human Resources



Geeg
Principal
Vaagdevi Pharmacy College
Bolikunta, Warangal-505005 (T.S.)

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Registered Office: Flat No 302, Bhanu Endave, Sundar Nagar, Erragadda, Hyderabad 500038,
Telangana State, India



METROCHEM API PRIVATE LIMITED

Corporate Office: The Watermark, 3rd Floor, Plot No 11, Survey No 9, Whitefields, Kondapur, Hitech
City, Hyderabad 500084, Telangana State, India. Tel: +91-40-69069999
CIN: U24239TG2002PTC039223 | contact@metroapl.com | www.metroapl.com



Date: 20-11-2024

Consent Letter for Employment Background Verification

I Mr. Sabid Siddiki Islam, selected as Trainee Executive In Quality Assurance at Metrochem API Pvt Ltd (the "Company") for which I had submitted my resume and the relevant documents pertaining to my employment, education, identity, bank and residence as required by the company.

I hereby authorize the Company and/or its agents to make investigation of my background, current and/or past employment, education, references, character and criminal history record information which may be available with other organisations, state or any other agency/authorities to confirm and verify documents and details contained therein.

I further confirm that I understand that any document or details provided by me are found to be false, fake or misrepresented, the Company reserves the right to take any suitable action including withdrawal of the offer or termination of employment without any further reason or explanation.

Name of the candidate: Mr. Sabid Siddiki Islam

Mobile Number: +91 9883732593

E-mail ID: dummy1@gmail.com

Signature of the candidate:

Date:



Principal
Vaagdevi Pharmacy Co.,
Bollikunta, Warangal-506005 (T.S)

Volume • Quality

Registered Office: Flat No 302, Bhanu Enclave, Sunder Nagar, Erragadda, Hyderabad 500038,
Telangana State, India





GLAND PHARMA LIMITED

02 January 2025

Mr. Baikani Rakesh
B Pharma,
S/o Raju,
Velpu satyam nagar,
Warangal,
Telangana - 506101.



Sub: Appointment Letter

Dear Mr. Rakesh,

With reference to your application and the subsequent interview you had with us, we are pleased to appoint you as "Trainee Chemist" in the Quality Control Department of our company on the following terms and conditions.

1. You will be under Level - Trainee with Grade Trainee Chemist.
2. You will be on Training for a period of One year from the date of your joining the Organization. During the period of Training, your performance will be observed and depending upon your performance and availability of vacancy, your services will be considered for regularization.
3. Your place of work will be at our factory situated at Dundigal.
4. Your monthly remuneration will be as follows:

Basic	-	Rs. 10080.00 p.m.
House Rent Allowance	-	Rs. 10080.00 p.m.
GROSS TOTAL		<u>Rs. 20160.00 p.m.</u>

(Rupees Twenty Thousand One Hundred and Sixty Only)

5. You will report to the "Incharge - Quality Control" or any other officer authorized by him, with regard to your duties from time to time.
6. Your services are liable for transfer from Section to Section, from Department to Department, and from Unit to Unit wherever the Company has interest without any change in compensation.
7. You will not engage yourself either as a Consultant or work on part time basis with any other Company / Organization / Individual.

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Principal
Vaagdevi Pharmacy College
506005 (T.S)

Salary Break up of

02 January 2025

Mr. Baikani Rakesh


Trainee Chemist - Quality Control

S.NO.	PARTICULARS :		
		PER MONTH	PER ANNUM
A	Monthly Salary:		
1	Basic	10050	120960
2	House Rent Allowance	10050	120960
	TOTAL A	20160	241920
B	Annual Benefits :		
1	PF Employer Contributions	1210	14520
2	ESI Employer Contribution @ 3.25% on Gross	655	7860
3	Gratuity (15 days Basic per year on last salary drawn)	485	5820
	TOTAL B	2350	28200
	TOTAL (A+B)	22510	270120

For GLAND PHARMA LIMITED



For HR Department



Principal
Vaagdevi Pharmacy College
Boilikunta, Warangal-506005 (T.S)